



Partner Newsletter

February 2007

Financial:

Basic salary and mobility allowance should be combined and tax and national insurance (or equivalent) should be taken from the combined sum.

Commission will check at the mid-term review how much each researcher is being paid.

Mobility allowance (ex-pat) should not be used to fund Network activities.

Career exploratory and travel are one off payments and should not be combined with salaries.

Participation expenditure (column E) is to be used for Researchers to attend conferences, training activities etc.

Any expenses incurred by the hosts of Workshops etc should be taken from column F.

Tuition fees (if relevant) can be taken from the Overheads.

Ask your Finance Officer/or person deciding on the salary to ensure it is similar to that being paid to researchers across the board.

If there are any doubts or queries regarding which categories anything should be charged to, please contact me.

Every 12 months, we will have to submit a report (periodic management/periodic activity distribution of funds/financial statements/financial summary).

General:

For the purpose of the contract, the circumstances of the researchers must always stay the same. For example, if they are single at the beginning of the study and then marry part way through, they should be classed as single for the duration of the contract.

There is the option of transferring person / months from ER to ESR, ie to have two ESRs for three years instead of one ER and one ESR.

A Declaration of Conformity must be completed by all Partners and returned to the Coordinator within 20 days of signing. This is the agreement between contractor and researcher.

There will be a mid-term review that all partners and all researchers will be expected to attend. The Project Officer from the Commission will meet with Researchers alone where they will be able to check regarding career development plans, salary and satisfaction with training activities.

Recruitment:

Centre	Postdoc	PhD
Liverpool	K. Schumacher	E. Ranghini
Edinburgh	M. Unbekandt	V. Ganeva
Dresden	TBR*	E. Nascimento
Vienna	T. Mackinnon	N. Siegel
Bergamo	Awaiting confirmation	Awaiting confirmation
Turin	Awaiting confirmation	Awaiting confirmation

*To be re-advertised.

Maria Kuzniarska was interviewed for the Vienna post and was a very good candidate. If one of the Italian groups are not completely happy with the PhD's they have interviewed, she may be worth considering.

Things to do next:

- ❖ Please let me have contact details of your Finance Officer or person responsible for your budget.
- ❖ Please let me know as soon as possible the names of the people you wish to appoint to your ER and ESR posts (if you haven't already done so).
- ❖ Please let me have the start dates of your ER and ESR.

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